**CedarCreek Church Standard Operating Procedures**

***Ministry or Event Name***

*Position Responsible for Creation & Resources*

*Position Responsible for Execution*

*Vision:*

* A statement describing why the ministry/event exists

*Win:*

* A measurable statement, or statements describing the ideal end-result of the ministry/event

*Standards:*

* These are previously **decided** baselines for operation for our values to be successful and for the win to be achieved. If a standard cannot be met, a Direct Report or Ministry Leader should be notified before continuing.

*Systems/Resources:*

* This is a list of the applicable systems needed to access resources and support for the execution of the ministry/event (ie: F1, DropBox, Planning Center)

*Suggestions:*

* These are suggested operating procedures. The executor has discretion on these items. This is the place for **diversity** among Campuses/Ministries